

Schools of Sierra Bible Church (S.SBC) School Board
Minutes for June 20, 2024

Attendees: Sarah Hemler-Pres.(SH), Debby Benes-Secretary (DB),
Diane Harper-Treasurer (DH), Darcy O'Loughlin (DO'L). Absent: Greg Gusiff (GG)
Guests in Attendance: Jessica Baeckel (JB)-School Head, Angie Parker (AP)-Administrative
Assistant

1. Opened in Prayer at 10:07am
2. Approve SB Minutes May 7, 2024 - **The minutes stand approved as submitted.**
3. **Public Comment on topics not on this Agenda** – People wishing to speak must fill out a speaker's card. Comment limited to two minutes. - **No guests/public comment.**
4. Parent Teacher Fellowship – next meeting June 27th @ 4:15pm in Fellowship Hall. The PTF Web page on the King's Academy website is in the edit process in draft mode.
5. School Head – Update - Jessica Baeckel
 - a. Enrollment – Current student status is 58, with new 5th & 8th grade students. (20 Middle School (MS) students currently) The students were in a homeschooling environment prior; the family has strong connections to the Reno Faith community. Discussion for the need of a Job Posting for PT (3days a week) Spanish Teacher in MS. (JB) also considering the option of online learning for the Spanish curriculum. **Update:** On July 15th (JB) via email provided the following details for review by the School Board. The proposition for the MS Spanish curriculum is to have Andrew Sheldon (SBC Intern) proctor the online session in a part-time paid position. The total cost is under the \$12,000 allotted for a teacher. The curriculum will be provided through BJU press for Spanish as Abeka does not have an online option. **(D'OL) via email moves we update the Spanish curriculum to an online curriculum and pay a part-time proctor to monitor the class. (DB) seconds the motion. Motion is unanimously approved.**
 - b. (AP) provided a line-item review from the budget spreadsheet and analysis of the TKA cash flow projections for August 2024 – July 2025. The cash flow is based on the current enrollment of 58 students. The projections include monies from the attrition of two teacher positions at the end of SY '24 and budget cuts previously approved by the School Board. The final budget calculations show a positive surplus for the year of over \$8,000 dollars.
 - c. Finger printing process required for licensing is in process. (JB) and (SH) are acting points of contact and can train others. Discussion surrounding an option to seek a vendor to cover the costs associated with TKA licensing requirements.
6. School Board President - Sarah Hemler
 - a. Vote on Proposed Budget SY 24-25 - **(D'OL) moves to approve the '24-'25 SY budget as presented. (DH) seconds. Motion is unanimously approved.**



- b. Discuss triggers for change of direction – (JB) idea – need timeframe for Staff & Parents decision making. Timing of an announcement (1 year prior to the start of next SY-Jan. decision), how to approach 2nd year with hard-income budget (no contributions / fundraising), Changing/Raising tuition rates with the same staffing model. The thought is not to raise tuition rates. Following a short discussion around future enrollment efforts and the budget, a motion regarding tuition dollar amounts surfaced for a vote. **(D’OL) moves to maintain the current tuition rates for the ’25-’26 SY. (DH) seconds. Motion is unanimously approved.**
 - c. A review of the Sixth Grade Success discussion group was presented. Initially this group meets Tu/We/Thu only for the first semester. This is a non-graded Discussion Group that will focus on skillsets for positive achievement in the Middle School environment. Social/Emotional learning skills, understanding Sixth grade classroom rubrics, and organizational skills are on the tentative agenda. Spanish classes for this group would begin around the half-way date for the SY.
 - d. (D’OL) presented research on the potential for a volunteer intern from the UNR Education division. This possibility will continue to be examined and brought back to the board when future updates are available.
 - e. Go over parent survey results – Tabled for a future meeting agenda
 - i. Create plan of action for 2-3 areas
 - f. Strategic Plan work on internal marketing – Tabled for a future meeting agenda
 - i. Any adjustments to previous areas
 - g. Board agenda for ’24-’25 year – Tabled for a future meeting agenda
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- 7. Old Business
 - 8. New Business
 - 9. Future Business
 - a. Literature vision statement
 - b. Board Mission Statement
 - c. **Next Board Meeting, August 6, 2024 at 4:15**

10. Motion to adjourn A motion to adjourn was not presented before the meeting closed in prayer at 12:17pm.

